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Google Glass Policy Template



2025



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Google Glass Policy

Overview

The purpose of this policy is to define standards, procedures, and restrictions for Google Glass and other wearable cameras and recording devices.

There are clear benefits and risks to these devices in the workplace.

- ✚ They can be used for alerts and notifications as pagers and smartphones. Wearers can see the alert, and in many cases respond to it, while continuing to do whatever it is they were doing, even if they were in a meeting.
- ✚ Drivers, warehouse workers, and others who use both hands during work will benefit enormously. Glass essentially gives them the basic tools of a white-collar worker sitting at a desk as they are in the factory or the field.
- ✚ Images can be transmitted to a location where others can direct the wearer to perform particular actions

The policy applies to approved, owned

Policy

Use of Google Glass under the following conditions:

- ✚ The privacy and confidentiality of Enterprise facilities, systems, information, property, employees, guests, suppliers, and customers are maintained.
- ✚ Devices will not be used in any manner that compromises any individual or processes at enterprise locations.
- ✚ If the device is enterprise-owned and approved, it is not to be used away from enterprise locations unless it is specifically authorized by the enterprise.

There can be limited personal use of the device:

- ✚ Imposes no tangible cost on ENTERPRISE;
- ✚ Exposes ENTERPRISE to any liability or risk;
- ✚ Does not unduly burden the ENTERPRISE's computer or network resources;
- ✚ If it has no adverse effect on an employee's job performance

Upon entry in any location noted with a sign that Google Glass devices are not permitted, the device should be removed and powered off.

All users shall be required to acknowledge receipt and understanding of all regulations governing the use of Google Glass and shall agree in writing to comply with such regulations and guidelines. Noncompliance with applicable regulations may result in suspension or termination of privileges and other disciplinary action consistent with ENTERPRISE policies.



Appendix – Electronic Forms

Three (3) Electronic forms are included with this policy template. They come separately in their own directory.

- Google Glass Access and Use Agreement
- Mobile Device Access and Use Agreement
- Mobile Device Security and Compliance Checklist
- Wearable Device Access and Use Agreement

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What's New

2025

- ✚ Updated electronic forms

2024

- ✚ Updated electronic forms
- ✚ Corrected minor errata

2023

- ✚ Updated all attached electronic forms
- ✚ Updated to comply with the latest mandated requirements

2022

- ✚ Updated all attached electronic forms
- ✚ Updated to comply with the latest mandated requirements

2021

- ✚ Added form -Wearable Device Access and Use Agreement
- ✚ Updated all attached electronic forms
- ✚ Added section on ownership of device and data
- ✚ Updated WFH materials

2020

- ✚ Added Work From Home and tele-meeting considerations
- ✚ Added Mobile Device Access and Use Agreement
- ✚ Mobile Device Security and Compliance Checklist
- ✚ Provided a separate copy of the latest Google Glass Use and Agreement Form